

WARWICKSHIRE SCHOOLS FORUM

Voting and Actions of the meeting held on 17th March 2022

Microsoft Teams meeting 14:00 – 17:00 pm

SCHOOL FORUM MEMBERS

Alison Davies	The Avon Valley School (Maintained)
Amy Woodward	North Leamington School
Angela Fox	Welcombe Hills School (Special Schools representative)
Caroline Newell	St. Paul's Church of England Primary School (Maintained)
Fergus Durrant	Campion School (Academy Governor)
Jeremy Slater	Alcester Grammar School (Academy)
Joss Andrews	Dunchurch Schools' Federation (Maintained)
Kevin Griffiths	Coten End Primary School (Maintained Governor)
Larry Granelly	Shottery St. Andrew's C.OfE. Primary School (Maintained Governor)
Martin Davies	Telford Junior School (Maintained Governor)
Nicci Burton (Vice Chair)	Atherstone and Bedworth Heath Nursery Schools (Maintained)
Philip Johnson (Chair)	Whitestone Infant School (Maintained Governor)
Rebecca Harrison	Park Hill Thorns Federation (Maintained)
Rose Gunn	Arden Forest Infant School (Maintained)
Sarah Bromley	PVI - Castle Nursery
Sybil Hanson	Coventry Church of England Diocese Representative

OFFICERS/OBSERVERS

Andrew Felton	Assistant Director - Finance
Brian Smith	Education, Children and Families Technical Specialist
Dalbir Kaur	Accountant – Children & Education - Clerk to Schools Forum
Darren Barrow	Lead Officer and Lead Commissioner –School Sustainability and Improvement
Duane Chappell	Strategy & Commissioning Manager (SEND and Inclusion)
Jane Carter	Education Delivery Lead
Jo Grundy	Guest - North Leamington School
Marie Rooney	Education Entitlement Lead Commissioner
Matthew Bown	SEND and inclusion change programme Officer
Michael Cowland	The Diocese of Coventry Multi Academy Trust Representative
Paul Gillett	Teacher Union Representative
Purnima Sherwood	Service Manager for Finance
Ross Caws	Lead Commissioner – Strategy and Commissioning
Stephanie Phillips	Senior Accountant (Team Lead) - Children & Education

1. Apologies (Started 0:00, Ended 0:01)

Apologies were received from the following members and officers:

Antony Dix	Paddox Primary School (Maintained Governor)
Chris Baird	Acting Assistant Director - Education Services
Faye Padfield	Abbots Farm Infant School (Maintained Governor)
Ian Budd	Assistant Director – Education Services
Jane Burrows	Myton School (Academy)
Councillor Jeff Morgan	Portfolio Holder – Education & Learning
Mary Anne Burrows	Mary Anne Burrows PVI Representative
Michel Moran	Rugby High School (Academy Governor)
Nick Evans	Evergreen School (Special Schools Representative)

The following, member have left schools forum since the January 2022 meeting:

Matthew Bown	St. Paul's Church of England Primary School (Maintained)
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All members attended or gave their apologies.

2. Voting and Actions from the Last Meeting (Phil Johnson) (Started 14:01, Ended 14:02)

Agree as a true record.

The recording of the discussion starts at 00:01:02 and ends at 00:01:55.

3. Matters Arising (Purnima Sherwood) (Started 14:02, Ended 14:03)

Matters arising from the September meeting

First request – bring the outcome of the review of any SEND services that trade with schools to the Schools Forum.

Action: The review is ongoing, once it is concluded then the outcome will be shared with Schools Forum.

Second request - an update on children in special schools.

Action: This update will feature in the regular DSG recovery plan updates.

The recording of the discussion starts at 00:02:01 and ends at 00:03:22.

Matters for decision:

4. DSG 2022-23 Budget (Brian Smith) (Started 14:03, Ended 14:14)

Recommendations:

All Schools Forum members are asked to note:

- a) Note the DSG budget for 2022/23 for the Schools, High Needs and Early Years blocks.

All Schools Forum members are asked to approve:

- b) Approve the DSG budget for 2022/23 for the Central School Services block.

Voting: 13 members agreed

Actions: no actions

The recording of the discussion starts at 00:03:36 and ends at 00:14:20.

5. Election Process and Timetable (Purnima Sherwood) (Started 14:14, Ended 14:23)

Recommendations:

All Schools Forum members are asked to agree:

- a) Agree the proposed Schools Forum membership.
- b) Agree the suggested timetable for the elections to the Schools Forum for 2022/23.
- c) Agree that the Local Authority facilitates the elections on behalf of the academy representatives.
- d) Agree that the Schools Forum terms of reference and the summary of the key roles.
- e) Agree the Schools Forum Terms of Reference.

Voting: 14 members agreed

Actions: Distribute the nomination forms, terms of reference and summary of the key roles and responsibilities of the Schools Forum to all maintained and academy Schools by 24 March.

The recording of the discussion starts at 00:14:23 and ends at 00:23:29.

6. Section 48 – Scheme for Financing of Schools updates (Brian Smith) (Started 14:23, Ended 14:29)

Recommendations

All Schools Forum members are asked to agree:

- a) The maintained school representatives of Schools Forum are recommended to agree the revised Scheme for financing of schools which now reflects the DfE's statutory guidance as of April 2021.
- b) The maintained school representatives of Schools Forum agree the timetable for consultation on the changes with maintained schools.

Voting: 8 members agreed

Actions: No action

The recording of the discussion starts at 00:23:31 and ends at 00:29:01.

Matters for Information/Comment

7. DSG Monitoring/Forecast Report 2021-22 (Brian Smith) (Started 14:29, Ended 14:39)

Recommendation

All Schools Forum members are asked to note:

- a) Note the DSG forecast financial outturn position for 2021/22, as at Period 10.
- b) Note the forecasted position of each of the DSG Block reserves at financial outturn position for 2021/22.

Actions: Early year working group will meet to discuss about reserves and carry forward.

The recording of the discussion starts at 00:29:04 and ends at 00:39:57.

8. DSG Recovery Plan Update (Ross Caw) (Started 14:40, Ended 14:53)

Recommendations

All Schools Forum members are asked to comment:

- a) The Schools Forum comments upon progress of the SEND & Inclusion Change Programme.

Action: Long term forecast to come to Schools Forum in future.

The recording of the discussion starts at 00:40:02 and ends at 00:53:02.

9. Pupil led funding in relation to pupils with medical needs (Duane Chappell) (Started 14:53, Ended 15:10)

Recommendations

All Schools Forum members are asked to comment:

- a) To increase the school contribution from 80% to 100% of AWPU.
- b) To recoup 100% of Education Health & Care Plan top up.
- c) To recoup 100% of Pupil Premium.
- d) For funding to follow the pupil where there is a managed move.

Actions: No action

The recording of the discussion starts at 00:53:09 and ends at 01:10:06.

10. Forward Plan (Dalbir Kaur) (Started 15:10, Ended 15:10)

All Schools Forum members are asked to note:

We have now moved to four meetings a year with option to have an extraordinary meeting if required.

The recording of the discussion starts at 01:10:06 and ends at 01:10:47.

11. Chair's Business (Phil Johnson) (Started 15:11, Ended 15:14)

All Schools Forum members are asked to note:

The next meeting on 23rd June 2022 will be the first meeting of the new cycle with the newly elected members. It will be a virtual meeting via Microsoft Teams.

The recording of the discussion starts at 01:11:03 and ends at 01:14:07.

Note: All voting took place via Hands up function on teams.

Meeting concludes (at 15:14)

Next Meeting on Thursday 23rd June 2022, 2:00pm to 4:00 pm.

If you would like to listen to the full meeting, please click [here](#)